

To: Prospective Members  
From: Membership Committee, East Hanover Volunteer Rescue Squad  
Subject: Membership Application Process

Dear Prospective Member,

We are very pleased you are considering joining East Hanover Volunteer Rescue Squad. This membership packet has a significant amount of information which we feel will help you decide if you wish to further pursue this interest.

The process for applying for membership is as follows:

1. Meet a membership committee person at the building.
2. Receive and return a completed application packet. This application will be forwarded to Hanover County Department of Fire/EMS for review and completion of background check.
3. When your background check is returned as approved, you should complete a total of 24 hours of observation/ride-along time. It is our suggestion that you complete your time with different crews within the organization. Information and liability forms must be completed for each ride along/observation. (under age of 18, you will need parental permission and signature on these forms) You will have sixty days from the time of notification of approved background check to complete these hours.
4. Once your initial 24 hours of observation/ride- along time is completed, you will be scheduled to meet with the membership committee. The Membership Committee will conduct a brief 15 minute interview that will assess your interests in and availability for volunteering. These interviews are generally conducted on the third Thursday of each month.
5. Once your application and Membership Committee interview are complete, your application and a recommendation from the Membership Committee will be forwarded to the Executive Board/General Membership for review and consideration.
6. Upon final vote, you will be notified on your application status (accepted for probation/denied membership),

If your application is accepted for probationary status, you are required to enroll in an EMT (Emergency Medical Technician Course) or EVOC within 12 months. You will also be assigned a crew and expected to regularly pull with that crew for a total of 45 hours a month if accepted as a full member and a minimum of 24 hours if accepted as an associate member.

If at any point during the process you have any questions you may contact the Membership Committee by calling (804) 746-5883 or e-mailing [membership@ehvrs.org](mailto:membership@ehvrs.org).

Again, we would like to thank you for your interest and look forward to meeting with you soon.

Sincerely,  
Lynn Heltzel – Membership Coordinator